



www.ReachBackLA.org

Please read the guidelines below before signing this agreement form. Then, return this form along with the application to the Membership Department. I have read and understood RB L.A. guidelines. I agree to comply and to notify the Membership Department of any changes related to home or school immediately.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/200\_\_

#### Reach Back L.A. **GUIDELINES**

(Please remove and maintain for your information)

**RB L.A. is a drop-in educational and recreational center for youth 8–17 years old.** Youth are free to leave the premises, unless instructed otherwise by their parent/guardian. If you do not wish your child to leave the center for any reason, it is your responsibility to instruct your child not to leave. You must ensure that your child understands your instructions. RB L.A. will not be held responsible for children who leave the premises.

**HOURS OF OPERATION are Monday-Friday from 3:00pm to 9:00pm.** RB L.A. is open at 3:00pm, for afterschool program. **Please cooperate and pick up your child before closing time or make arrangements for your child to have a way to get home.** RB L.A. provides transportation to RB L.A. from school stops along our route. Please see the Membership Department for more information about locations and times. RB L.A. does not provide transportation for members to get home from RB L.A. On some occasions our center will close early due to special circumstances or events. If this is the case, we will post signs at least 24 hours before the expected early closure. Members will be able to phone their parents/guardians if they did not know of the early closure before hand in order to arrange a way home. For the safety of your child, all members who have not been picked up after closing hours will be taken to Newton Police Department. Thank you for your cooperation.

**COMMUNICABLE DISEASES** - Reach Back L.A. is concerned with the health and well being of all members, volunteers, visitors, and staff. If you suspect that your child has some kind of contagious infection or illness (pink eye, ring worm, chicken pox, measles, hepatitis, tuberculosis, flu, etc...) It is very important that you take your child to see a doctor as soon as possible. In order for your child to return to RB L.A. he/she should have a Doctor's note stating he/she is clear of the illness.

**ADDRESS / PHONE NUMBER CHANGES** - It is very important that we have your correct address and phone number(s), so that our records are kept up to date and, we can get in contact with you, if necessary. Please see the Membership Department with any changes in address, phone number(s), or any changes of the person to notify. It is important that your child know of any changes in his/her contact information as well.

**"CHOICES"- Every other Friday,** all youth present in the center must participate in "CHOICES." Choices, presents a variety of activities including motivational speakers, celebrity appearances, group activities, as well as training and workshops. All updates such as new programs at RB L.A., upcoming field trips, and any special announcements will be made by staff.

**NUTRITION DEPARTMENT RULES** – Please advise your child to respect our meal service hours. Meals will be served during scheduled times only. The meal services hours are:  
Dinner - 3:00pm – 3:30pm / Snacks given through out the day

**MANDATORY PARTICIPATION – Members 8 – 12 years old** who are off-track are required to participate in at least two programs, an educational & recreational program. This may include READ and or Computer Lab. Please be sure to explain to your child this requirement.

**PARENT PARTICIPATION** – All parents are required to attend Family Night and or RB L.A. meetings/workshops in order for the member to participate in RB L.A. programs.